

MEETING NOTICE

LOVELAND DOWNTOWN DEVELOPMENT AUTHORITY (4:00 P.M.)

August 10, 2020

Monthly Meeting – Remote Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/85636745865?pwd=L0ZFTGRFMTIOZFIBRHl0L3BOUCtGdz09>

Meeting ID: 856 3674 5865

Passcode: 577281

One tap mobile

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The Loveland Downtown Partnership and Downtown Development Authority are committed to providing an equal opportunity for citizens and does not discriminate on the basis of disability, race, color, national origin, religion, sexual orientation, or gender. The LDP-DDA will make reasonable accommodations for citizens in accordance with the Americans with Disabilities Act.

For more information, please call our offices at 970.541.4333.

Agenda
Loveland Downtown Development Authority (DDA)
Regular Meeting
Monday, August 10, 4:00 pm

Remote Meeting – Zoom.us

4:00 pm

1. **Call to Order**
2. **Roll Call**

4:05 pm

3. **Public Comment** (individual introductions / comments are limited to 3 minutes)

4:10 pm

4. **Approval of Minutes**

Regular Meeting – June 29, 2020

“I move to approve (deny) the minutes of the Regular Meeting of June 29, 2020.”

4:15 pm

5. Discussion / Action Items

- **LURA Issue**

- **Trash Enclosure and other special projects**

- **Cleveland Station Project Update**

- **4th and Garfield Update**

- **CARES Act Request to City of Loveland**

- **Other updates: Small Grant Program, Façade Project**

4:45 pm

6. **City Council Report**
 - **Fogle, City Council**

5:00 pm

7. **Adjourn**

Meeting Minutes
Loveland Downtown Development Authority (DDA)
Regular Meeting
Monday, June 29, 4:00 pm

Remote Meeting – Zoom.Us

4:00 pm

1. **Call to Order**
2. **Roll Call** Steele, Waneka, Bernhardt, Patterson, Caldwell, Wyrick, Fellure, McFetridge, Fogle, Olson, Also in attendance- Cody Balzer, Debbie Davis, Scott Schorling, Alicia Calderon

4:05 pm

3. **Public Comment** (individual introductions / comments are limited to 3 minutes)

There was no public comment

4:10 pm

4. **Approval of Minutes**

Regular Meeting – May 18, 2020

Fogle moved to approve the minutes of the Regular Meeting of May 18, 2020. Caldwell seconded the motion which passed unanimously.

4:15 pm

5. Discussion / Action Items

- **4th and Garfield LLC Update –**

Hawkins brought Cody Balzer in for an update on the 4th and Garfield project. Fogle recused himself for this discussion and vote on the project. Hawkins reminded the board that they had approved an extension of the project's start date to begin by June 30, 2020 at the March meeting. When COVID-19 hit soon after that meeting, a shock went through the development community. Balzer updated the board on the status of project financing and tenant outreach which included signing LC Real Estate to help market the program. The extension was necessary to work on details needed to break ground. Hawkins mentioned that the board has nothing to lose by signing an extension and understands that challenges the project is facing.

Waneka moved to approve a third amendment to the 4th and Garfield Reimbursement and Materials Use Tax Waiver Agreement that would allow a building permit date of December 31, 2020 and completion date of December 31, 2021 and authorize DDA Board Chair Ray Steele, Jr to execute the agreement. The motion was seconded by McFetridge and passed unanimously.

- **Rent Assistance Grant Project Update – Sean Hawkins**

Hawkins updated the board on the completion of the Rent Assistance Program and told the board that all checks had been issued and contracts signed. He mentioned to the board that

the City of Loveland was to receive over \$4,000,000 in CARES Act dollars to assist with COVID-19 related expenses and that he would inquire if the DDA could be reimbursed for the \$150,000 expenditure and if additional dollars could be acquired to offer another round of rent assistance in the fall if needed.

- **Chair Position – Ray Steele, Jr**

Fogle offered a slate to approve the appointments of Caldwell to Chair Position, Waneka to Vice-Chair and Patterson to Treasurer/Secretary of the Loveland Downtown Development Authority for the terms of July 1, 2020 to June 30, 2021. No other appointments were offered and the slate stands.

Hawkins brought to the board the nomination for a new four year term for Ray Steele, Jr. Two other candidates had applied but Hawkins determined that they were not eligible to be on the DDA board because they didn't meet state statutes to be on the board. Steele, Jr was the only eligible applicant for the board.

Fogle motions to nominate Ray Steele to empty board seat for the July 1, 2020 to June 30, 2024 period. Waneka seconded the motion and it passed unanimously.

- **Project Updates – Cleveland Station / Elks Building / Lighting Hybrid Building**

Hawkins updated the board on the above projects as well as recent inquiries on the façade grant program. Hawkins expects to bring the project development agreement for Cleveland Station to the board in September.

- **City Updates – LDP 2020 / 2021 Budget / Loveland Patio Program**

Hawkins updated the board that the LDP Board had agreed to cut \$50,000 from the 2020 City of Loveland contract as requested by City Manager Steve Adams. Hawkins indicated that this move will not impact services as the cut will be absorbed by not filling a vacant position. Hawkins also spoke of the successful launch of the Loveland Patio Program and the excellent cooperation of the City of Loveland and the business community to get the program started. Hawkins said staff was completing the steps to do a Saturday Night Dine Out program where the patios could be extended into the street for a festive night with live music.

4:45 pm

6. City Council Report

Fogle briefed the board on the City of Loveland's efforts to add a 1% addition to the local sales tax.

5:00 pm

7. Adjourn

Fogle made a motion to adjourn the meeting. Fellure seconded the motion which passed unanimously.