

# MEETING NOTICE

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## LOVELAND DOWNTOWN DEVELOPMENT AUTHORITY (4:00 P.M.)

June 29, 2020

### Monthly Meeting – Remote Meeting

<https://us02web.zoom.us/j/84139580964?pwd=SGpzNEhSdTRwbE0wZi8vZGxTQzITUT09>

Meeting ID: 841 3958 0964

Password: 606528

One tap mobile

+12532158782,,84139580964#,,,,0#,,606528# US (Tacoma)

Meeting ID: 841 3958 0964

Password: 606528

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*The Loveland Downtown Partnership and Downtown Development Authority are committed to providing an equal opportunity for citizens and does not discriminate on the basis of disability, race, color, national origin, religion, sexual orientation, or gender. The LDP-DDA will make reasonable accommodations for citizens in accordance with the Americans with Disabilities Act.*

*For more information, please call our offices at 970.541.4333.*

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**Agenda**  
**Loveland Downtown Development Authority (DDA)**  
**Regular Meeting**  
**Monday, June 29, 4:00 pm**  
**Remote Meeting – Zoom.Us**

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**4:00 pm**

1. **Call to Order**
2. **Roll Call**

**4:05 pm**

3. **Public Comment** (individual introductions / comments are limited to 3 minutes)

**4:10 pm**

4. **Approval of Minutes**

Regular Meeting – May 18, 2020

*“I move to approve (deny) the minutes of the Regular Meeting of May 18, 2020.”*

**4:15 pm**

**5. Discussion / Action Items**

- **4<sup>th</sup> and Garfield LLC Update – Cody Balzer**

*“I move to approve (deny) a third amendment to the 4<sup>th</sup> and Garfield Reimbursement and Materials Use Tax Waiver Agreement that would allow a building permit date of December 31, 2020 and completion date of December 31, 2021 and authorize DDA Board Chair Ray Steele, Jr to execute the agreement”*

- **Rent Assistance Grant Project Update – Sean Hawkins**

- **Chair Position – Ray Steele, Jr**

*“I move to approve the appointments of XX to Chair Position, XX to Vice-Chair and XX to Secretary of the Loveland Downtown Development Authority for the terms of July 1, 2020 to June 30, 2021”*

- **Project Updates – Cleveland Station / Elks Building / Lighting Hybrid Building – Sean Hawkins**

- **City Updates – LDP 2020 / 2021 Budget / Loveland Patio Program – Sean Hawkins**

**4:45 pm**

**6. City Council Report**

- Fogle, City Council

**5:00 pm**

**7. Adjourn**

**Meeting Minutes**  
**Loveland Downtown Development Authority (DDA)**  
**Regular Meeting**  
**Monday, May 18 4:00 pm**

Remote Meeting – Zoom.Us

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4:00 pm

1. **Call to Order**

**Roll Call** - Steele, Waneka, Bernhardt, Patterson, Caldwell, Wyrick, Fellure, McFetridge, Fogle, Alternate Olsen. Also in attendance- Olivia Lowe, Andrea Sampson, Alicia Calderon, Scott Schorling, Jim Cox, Jacki Marsh, Larry Sarner

4:05 pm

**Public Comment** (individual introductions / comments are limited to 3 minutes) Comments from Larry Sarner about legality of rent assistance program, he was asked to submit his questions and concerns in writing to the City Attorney.

4:10 pm

2. **Approval of Minutes**

Regular Meeting – April 23, 2020

Fogle moved to approve the minutes of the Regular Meeting of April 23, 2020. The motion was seconded by Caldwell and passed unanimously.

4:15 pm

5. **Discussion / Action Items**

- **2020 Budget Amendment**

Hawkins presented an amendment to the City of Loveland's 2020 DDA Budget that adds the \$150,000 expenditure for the Commercial Rent Grant Program. The DDA Board approved a 2020 budget of \$87,115 last fall thinking the only project we may pay for in 2020 would be debt service on the 4<sup>th</sup> and Garfield project. This amendment would create room to spend to spend funds on both projects if needed.

Wyrick moved to approve Resolution R-1-2020 approving the revised 2020 budget for the Loveland Downtown Development Authority (DDA). The motion was seconded by Fellure and passed unanimously.

- **Rent Assistance Grant Project**

Hawkins presented the recommended slate of grant awards for the Commercial Rent Grant Project. The review committee had met the week before discuss this list and Hawkins and Council alternate Steve Olson reviewed the financial information presented by each applicant. Overall, the list totals awards to 30 businesses of \$141,000. Hawkins noted that he had presented the recommended award list to the City of Loveland finance department to ensure that folks were up to date on their sales tax liabilities. There were four businesses that were behind and Hawkins would work with them to get them up to date before making their award.

Fogle moved to approve the presented slate of awards for the Commercial Rent Assistance Project and authorize the Executive Director to execute payments in the program. The motion was seconded by Patterson and passed unanimously.

**4:45 pm**

**3. City Council Report**

Councilmember Fogle gave a City Council update which included the City's financial situation and the discussions about a potential ballot initiative this fall to raise the City's sales tax.

**5:00 pm**

**7. Adjourn**

A motion to adjourn the meeting was presented by Caldwell. The motion was seconded by Wyrick and passed unanimously.